

Employment Application

Application to be completed in applicant's own handwriting - please print.

Position Applied For _____ Date _____

Work Required Full time Part time Casual Fixed term contract

How long do you intent to work for Brew Union/Libre? _____

Personal Information:

Full Name _____
(first) (middle) (last)

Address _____

Suburb : _____ Town/City : _____ Postcode : _____

Phone _____

Email _____

Do you have a current driver's licence? Yes No License Number: _____

Please specify the days and times that you are NOT AVAILABLE to work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Do you have anything that may hinder or change your availability in any way? i.e. Seasonal sports or other interests, upcoming study, religious holidays to be observed, planned holidays with family/friends etc. If yes please explain further:

What are your ideal weekly rostered hours? _____ Minimum _____ Maximum _____

HEALTH & PHYSICAL PARTICULARS

Have you ever suffered any type of personal injury caused by a work-related gradual process, disease, or infection? Yes No

Have you ever had any condition, which is likely to contribute to a work-related gradual process injury, disease, or infection? Yes No

Have you ever had any serious illness, operation or accident, or condition that could hamper your work in this position? Yes No

Do you have any medical condition, are on any medication or have an allergy that may affect your ability to work in this position or is something that your employer should be aware of?

Yes No

If you have answered yes, please specify

LEGAL

Have you been charged with any offences in the last 5 years? If 'yes', please provide details:

Do you have any legal proceedings pending? If 'yes', please provide details:

Is your financial position and credit rating sound? If unsure, give particulars.

Are you a New Zealand citizen or resident? Yes , No

If you are not a resident or citizen are you legally entitled to work in New Zealand?
Yes No

Non-residents/citizens please specify details of your legal entitlement to work (type of work permit, working visa, other, terms and expiry date):

Work permits or evidence of authority to work in New Zealand may be requested.

WORK HISTORY: ALL prior positions must be listed.

Last or Present Position _____

Employer _____

Nature of work _____ From(date) _____ To _____

Reason for leaving _____

Previous Employer _____

Nature of work _____ From(date) _____ To _____

Reason for leaving _____

Previous Employer _____

Nature of work _____ From(date) _____ To _____

Reason for leaving _____

Please list any other positions held: _____

REFERENCES/REFEREES

Please supply the names and telephone numbers of at least two Referees

Please provide last employer and at least one previous employer.

Referee 1 _____

Relationship _____ Contact Phone Number _____

Referee 2 _____

Relationship _____ Contact Phone Number _____

Do you have a General Manager’s certificate for the purposes of the Sale and Supply of Alcohol Act? Yes No Please provide a copy.

Sale and Supply of Alcohol Act and Gambling Act Requirements Have you been declined ‘key person’ status in terms of the Gambling Act or been declined a General Manager’s Certificate in terms of the Sale and Supply of Alcohol Act? If ‘yes’, please provide details.

Qualifications (Certificates to be supplied)

Please note anything else supporting your application (Please list any additional documents)

APPLICANT’S DECLARATION

I **CERTIFY** that the above information is true and correct and authorise investigation of all information contained for the purpose of deciding my suitability for employment, this includes conducting credit and criminal record checks through the appropriate authorities and contacting referees and previous employers listed. I understand that if I have given false or misleading information or if I have left out any important information, I may not be considered for appointment. If I am appointed before any inaccuracies on this form are discovered, my employment may be terminated. I understand that in some situations, providing false information may amount to an offence under the Crimes Act. I understand that if I accept employment I will be required to sign an Employment Agreement.

Applicant’s signature _____ Date: _____

OFFICE USE ONLY		
Application Received By: _____	Channel _____	Date _____
Result of Process: Hired <input type="checkbox"/>	Declined, Filed (with permission) <input type="checkbox"/>	Declined <input type="checkbox"/>
Applicant contacted By: _____	Channel _____	Date _____